



DELAWARE COUNTY COMMISSIONER'S MEETING

September 15, 2020

The Board of County Commissioners of Delaware County met in Regular Session at 9:01 a.m. on September 15, 2020. The Agenda was posted Sept 14, 2020 at 8:30 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Martin and seconded by Commissioner Poindexter to approve the minutes of the Regular Meeting dated September 8, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows: Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. 2019-2020 RESERVE Rural Fire-ST 1289, ESO SOLUTIONS INC, 3125.00, MODULES; 2020-2021 CBRI 7, THE RAILROAD YARD, 16419.20, ROAD MATERIALS8, COASTAL ENERGY CORP., 4164.93, MISC9, GARMAN TRUCKING, LLC, 6312.50, HAULING CHARGE10, GARMAN TRUCKING, LLC, 2031.25, HAULING CHARGE11, GARMAN TRUCKING, LLC, 6250.00, HAULING CHARGE12, KEMP STONE CO INC., 5093.78, ROAD MATERIALS; Crt Clk Revolving 17, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; Donations 2, LONGAN CONSTRUCTION, 14999.99, ROAD MATERIALS3, LAKELAND OFFICE SYSTEMS, 12590.00, MISC; Economic Development Sales Tax 2, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 14040.28, DCEDA SALES TAX; EmergencyMgmt10, LINDLYSINC., 69.93, MISC11, MUSKOGEE COMMUNICATIONS INC., 1258.00, EMERGENCY EQUIPMENT; General 529, OME CORP GENESIS, 77.00, POSTAGE SUPPLIES530, LAKELAND OFFICE SYSTEMS, 170.61, COPIES531, AMAZON.COM / SYNCB, 35.00, BATTERY532, MCI, 64.80, LONG DISTANCE SERVICE533, COUNTY CLERK & DEPUTIES ASSOC., 275.00, ANNUAL DUES534, COUNTY ASSESSOR ASSOCIATION OF OK, 300.00, ANNUAL DUES535, COUNTY ASSESSOR ASSOCIATION OF OK, 150.00, ANNUAL DUES536, KELLPRO INC., 24.00, COVID-19537, QUADIENT LEASING, 500.00, POSTAGE538, REC/NE OKLA ELECTRIC COOP, 408.00, ELECTRIC SERVICES539, MARTIN, TERESA, 63.19, TRAVEL540, CLAWSON, SCOTT, 431.25, TRAVEL541, WAL-MART-EXCEPTION PROCESSING, 18.32, OFFICE SUPPLIES542, GRAND LAKE TELECOMMUNICATIONS, 45.00, UTILITIES543, GRAND TELEPHONE CO., 119.99, UTILITIES544, LAKELAND OFFICE SYSTEMS, 100.75, MONTHLY SERVICE545, MID-WEST PRINTING CO., 3673.80, ENVELOPES546, T-N-T PLUMBING, 530.00, GENERATOR; Health 26, XEROX CORPORATION, 470.54, LEASE27, AT&T MOBILITY, 113.86, WIRELESS SERVICE; Highway 278, CINTAS FIRST AID & SAFETY, 326.00, FIRST AID SUPPLIES279, GMSA, 46.02, UTILITIES280, CATERPILLAR FINANCIAL SERVICES CORP., 1603.35, LEASE/PUR281, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL282, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL283, YELLOWHOUSE MACHINERY CO., 1442.07, PARTS284, LAKELAND-CPP, 1564.00, FUEL285, J & J AUTO SUPPLY, 83.47, MISC286, PARTS CITY LTE, 814.90, MISC287, UNIFIRST, 2046.19, UNIFORMS288, AAVCOR, 38.00, DRUG TESTING289, LAKELAND-CPP, 2210.60, FUEL290, CINTAS FIRST AID & SAFETY, 216.41, FIRST AID SUPPLIES291, STRIBLING EQUIPMENT LLC, 1264.35, PARTS292, HARRISONS TRACTOR REPAIR, 1353.41, REPAIRS293, ODOT, 2315.96, LEASE/PUR; Judgement-ST 2, DELAWARE COUNTY JUSTICE AUTHORITY, 222639.95, JUSTICE AUTHORITY SALES TAX; Mtg Cert 7, OKLAHOMA GLASS & MIRROR, 2890.00, GLASS; Resale 43, QUADIENT LEASING, 165.89, LEASE PAYMENT44, QUADIENT LEASING, 1197.00, LEASE PAYMENT; RM&P 29, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; Rural Fire-ST 105, SISCO TRUE-VALUE HARDWARE, 2.58, BLANKET106, REC/NE OKLA ELECTRIC COOP, 217.00, ELECTRIC SERVICE107, AT&T, 70.71, LONG DISTANCE SERVICE108, LAKELANDCPP, 43.46, BLANKET109, BERNICESANITATIONLLC, 50.00, SANITATION110, SUDDENLINK, 99.68, TELEPHONE SERVICE111, SBA STEEL LLC, 158.02, RENT112, GMSA, 95.10, MONTHLY SERVICE113, WELCH STATE BANK, 1422.90, LEASE/PUR114, WELCH STATE BANK, 1412.08, LEASE/PUR115, BERNICE SANITATION LLC, 50.00, SANITATION116, STILL FIRE SERVICES LLC, 100.00, PUMP SERVICES117, TIFF STORE, 113.32, BLANKET118, NEW-MAC ELECTRIC COOPERATIVE, 27.50, ELECTRIC SERVICE119, KANSAS BUILDING SUPPLY INC., 64.77, BLANKET120, CIRCLE N, 105.50, BLANKET121, REC/NE OKLA ELECTRIC COOP, 266.23, ELECTRIC SERVICE122, HENLEY, SHELLI, 225.00, LAWN CARE123, SST, 204.57, TELEPHONE SERVICE124, VERIZON WIRELESS, 137.71, WIRELESS SERVICE125, OKLAHOMA FIRE CHIEFS ASSOC, 36.00, MEMBERSHIP126, GOLDEN WEST INDUSTRIAL SUPPLY, 393.62, COVID-19127, AAA FIRE SAFETY, 993.00, FIRE EXTINGUISHER & SERVICE128, THE BURROWS AGENCY, 130.00, INSURANCE129, THE BURROWS AGENCY, 23984.00, INSURANCE130, BACKDRAFT OPCO, LLC, 3324.00, SUBSCRIPTION; SH Commissary 12, NATIONAL INSTITUTE FOR JAIL OPERATIONS, 2674.00, TRAINING13, PRODIGY SOLUTIONS, 752.93, COMMISSARY SUPPLIES; SH Svc Fee 88, CENTURYLINK, 35.24, LONG DISTANCE SERVICE89, LAKELAND FINANCIAL SRVS, 265.75, LEASE90, AMAZON.COM / SYNCB, 1604.92, 91, KEYSTONE CONSTRUCTION CO, 300.00, COVID-1992, AMAZON.COM / SYNCB, 25.99, UNIFORMS-DCSO93, AMAZON.COM / SYNCB, 27.95, MISC94, GRAVES MENU MAKER, 1667.68, VENDOR

SERVICES95, GRAVES MENU MAKER, 2073.93, FOOD96, GRAVES MENU MAKER, 72.72, NON-FOOD; SW Mgmt 2, SOLID WASTE, 214839.79, SOLID WASTE SALES TAX.

AGENDA #3-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Reports were submitted by Election Board and Court Clerk.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve Setup of Highway Cash for October, 2020. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried. District 1-Salaries-\$38,000 M&O-\$43654.50 Travel-\$1000 Lease/Purchase-\$12,000 Insurance-\$1000 District 2-Salaries-\$46000 M&O-\$36654 Lease/Purchase-\$12000 Insurance-\$1000 District 3-Salaries-\$48,000 M&O \$40654 Lease/Purchase-\$6000 Insurance-\$1000

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the purchase of Blanket Purchase Orders for October 2020. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve Hearing Human Resources Vici Cossairt on current status regarding families first Coronavirus. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried. Vicki Cossairt, HR Director, reported that cases continue to increase with 638 diagnosed cases, up 48 from last week, 23 deaths up 1 from last week, 530 recovered, up by 37 and 85 active cases, up by 10. Statistical data for age groups for highest cases of COVID – 18 – 35; 36 – 49; 50 – 64; 65 and up; 5 – 17; 0 – 4. / 17 of the deaths were in Grove, 1 in Jay, and 1 in Kansas the rest throughout the county. Commissioner Poindexter questioned the increase in cases as well as any data that pertained to why the two age groups were the highest? The increase in cases and deaths could be attributed to increased interaction resulting from holiday activities as well as a relaxed attitude regarding mask wearing and social distancing surrounding shopping, restaurants and after school activities with a large concentration of the ages 18 – 49. Reminder for Flu Shots with Flu season approaching as well as encouragement to review mental health resources available if needed. The hours of the courthouse offices are unchanged from last week with rotating staffs except for the County Clerk that does not have enough staff to rotate.

AGENDA #7-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve to discuss and review the County's Policies in relation to COVID-19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Continuing to stay as safe as possible and still functioning with social distancing and mask wearing.

AGENDA #8-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve opening sealed bids on 2020 Resale Title Search on behalf of the County Treasurer's office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried. Commissioners authorized County Clerk to open sealed envelope to review contents. A single bid from Grand River Abstract was the contents of the sealed envelope. The bid of \$75 per search was unchanged from last year. A motion was made by Commissioner Martin and seconded by Commissioner Poindexter to accept the bid. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve Interfund Transfer from DOJ Grant Fund to Sheriff COVID-19 fund in the amount of \$2,959.90, per request of the Sheriff's Dept. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve Intrafund transfer from Sheriff Commissary Profit Fund Rentals/Leases to Sheriff Commissary Profit Fund M&O in the amount of \$2,157.76 per request of the Sheriff's Dept. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Martin and seconded by Commissioner Kirk for approval and discussion with possible action, proposal received 9/8/2020 from Spatialest Incorporated for Property Portal Software in the amount of \$10,500 annual licensing; \$4,000 Setup; \$14,500 First Year Service; \$10,500 each subsequent year of service on behalf of the County Assessor Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

A motion was made by Commissioner Martin and seconded by Commissioner Poindexter to table the item until the next regular scheduled meeting on 9/22/2020 so clarifications on the agreement could be made as well as review of the software by the Commissioners before a final decision can be made. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval and discussion with possible action, proposal received 8/31/2020 from Nearmap US Incorporated for 36 months (2 Aerial Flights Each Year – in conjunction with other municipalities so they can share the cost of the flights) \$28,548 1/3 due each year \$9,516 on behalf of the County Assessor Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

A motion was made by Commissioner Poindexter and seconded by Commissioner Martin to table the item until the next regular scheduled meeting on 9/22/2020 so clarifications on the agreement could be made as well as pricing structure due to the Fiscal Parameters indicated by the District Attorney - a commitment cannot be made in advance of other fiscal years in future budgets. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve for discussion with possible action, proposal received 9/2/2020 from Thyssenkrupp in the amount of \$975 to provide the courthouse safety tests for the year. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve invoice in the amount of \$225 for the inspection of the courthouse elevator by the department of labor. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve invoice in the amount of \$90 from Craig County for housing Delaware County inmate in August 2020. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve discussion with possible action, proposal received from B & B Heating & Air 9/1/2020 for yearly service contract for the Courthouse and Community buildings for \$3,951. Proposal accepted. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve, receive and file official Certificates of Votes for the Delaware County Run-Off Election results held August 25, 2020. Received and will file results. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve opening the floor to new business. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. There was no new business.

AGENDA #19-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve adjourning at 9:42. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.


David Poindexter, Chairman

Russell Martin, Member

Martin Kirk, Member


Attest: Barbara Barnes, County Clerk

